

**State Legislation**

**The Massachusetts**

**Economic Opportunity**

**Act Of 1984**

ACTS, 1983. - Chap. 705.

Chap. 705. RELATIVE TO ECONOMIC OPPORTUNITY FOR LOW INCOME  
CITIZENS OF THE COMMONWEALTH.

Be it enacted, etc., as follows:

Chapter 23B of the General Laws is hereby amended by striking out section 24, added by chapter 1179 of the acts of 1973, and inserting in place thereof the following section:

Section 24. As used in this section the following words, unless the context requires otherwise, shall have the following meaning:

"Community action agency", a nonprofit agency which has previously been designated and authorized to accept funds from the federal Community Services Administration for community action agencies under the federal Economic Opportunity Act of 1964, unless such designation is rescinded by the secretary in accordance with the provisions of this section, or any agency formed as may be designated as a community action agency by the secretary to succeed any agency that the secretary determines fails to meet federal requirements established by the secretary, or any agency designated as a community action agency by the secretary to serve previously unserved areas in accordance with the provisions of this section.

"Community services block grant", funds designated to ameliorate the causes of poverty in communities within the commonwealth, distributed by the federal government to the commonwealth pursuant to section 672(a) et. seq. of the Omnibus Budget Reconciliation Act of 1981, or its successor.

"Density of poverty", percentage of total population in area to be served representing persons at one hundred per cent of poverty as defined by the United States Office of Management and Budget.

A community action agency shall maintain a board structure which consists of the following:

(i) one-third of the members shall be elected public officials, currently, holding office, or their representatives, except that if the number of elected officials reasonably available and willing to serve is less than one-third of the membership on the board, membership on the board of appointive public officials may be counted in meeting such one-third requirement; (ii) a least one-third of the members shall be persons chosen in accordance with democratic selection procedures adequate to assure that they are representative of the poor in the area served; and (iii) the remainder of the members shall be officials or members of the business, industry, labor, religious, welfare, education, or other major groups and interests in the community.

ACTS, 1983. - Chap. 705.

In order to qualify as a community action agency, such agency must be one which is community based and operated as set forth in this section and which:

(i) is designed to provide a range of services and activities having a measurable and potentially major impact on causes of poverty in the community or those areas of the community where poverty is a particularly acute problem;

(ii) has been developed and has organized and combined projects and activities undertaken by the agency in a manner appropriate to carry out all the purposes of this section; and

(iii) includes programs to assist low income participants, including the elderly poor, such as programs to: secure and maintain meaningful employment, attain an adequate education; provide and maintain adequate housing and a suitable living environment; receive energy assistance and weatherization services; obtain emergency assistance through loans or grants to meet immediate and urgent individual and family needs, including the need for health services, nutritious food, housing and employment-related assistance; remove obstacles and solve personal and family problems which block the achievement of self-sufficiency; and achieve greater participation in the affairs of the community.

The commonwealth, acting by and through the secretary, may enter into contracts with community action agencies, and such other organizations as the secretary determines, to provide services consistent with the purposes of this section. Any such agency shall comply with such requirements as the secretary may establish by regulation or otherwise, including, but not limited to, reporting and monitoring requirements, and evaluation procedures for the designation and the suspension or rescission of designation as a community action agency. Procedures for the suspension or rescission of designation as a community action agency shall include adequate notice and an opportunity for a hearing.

The secretary may designate an agency as community action agency to serve a previously unserved area, if the secretary finds that: there are sufficient additional community services block grant funds appropriated to provide for the addition and continuing operation of such agency, and that such agency will serve an area having a population in excess of seventy-five thousand and a density of poverty which exceeds seven per cent.

The provisions of this section shall be applicable to the awarding of contracts by the secretary under the federal community services block grant program. Not less than ninety per cent of the total of any such community services block grant funds received by the commonwealth during any fiscal year shall be contracted directly with community action agencies in existence at the beginning of such fiscal year. Not more

THE COMMONWEALTH OF MASSACHUSETTS  
ADVANCE COPY 1983 ACTS AND RESOLVES  
MICHAEL JOSEPH CONNOLLY, SECRETARY OF STATE

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ACTS, 1983. - Chap. 706.

than five per cent of the total of any such community services block grant funds received by the commonwealth shall be allocated to the secretary for administrative expenses. Not more than five per cent of the total of any such community services block grant funds received by the commonwealth shall be awarded by the secretary for innovative anti-poverty projects or programs operated by nonprofit organizations.

The commonwealth, acting by and through the secretary, may, subject to appropriation, provide supplementary funds to community action agencies in accordance with the provisions of this section.

Recognition of a community action agency by the secretary shall not preclude the agency from receiving other grants or contracts from federal or local agencies, private organizations, or individuals or state agencies to pay the cost of providing services to the poor.

Approved December 22, 1983.

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**760 CMR 29.00**

**Department of Housing and  
Community Development**

**Community Services Block Grant  
Regulations**

**Amended November 12, 1999**

DEPARTMENT OF  
HOUSING &  
COMMUNITY  
DEVELOPMENT



Argeo Paul Cellucci, Governor  
Jane Swift, Lieutenant Governor  
Jane Wallis Gumble, Director

**760 CMR:  
THE DEPARTMENT OF  
HOUSING AND COMMUNITY  
DEVELOPMENT**

**760 CMR 29.00  
COMMUNITY SERVICES BLOCK  
GRANT REGULATIONS**

**AMENDED  
NOVEMBER 12, 1999**

760 CMR 29.00: COMMUNITY SERVICES BLOCK GRANT PROGRAM

Section

- 29.01: Effective Date
- 29.02: Definitions
- 29.03: Administration of CSBG
- 29.04: Purpose and Designation of an Eligible Entity and Areas to be Served
- 29.05: Corrective Action; Termination and Reduction of Funding
- 29.06: Requirements for Board of Directors
- 29.07: Community Action Plan, Funding Application, and Financial and Personnel Procedures
- 29.08: Citizen Access
- 29.09: Monitoring of CAAs or Other Eligible Entities
- 29.10: State Accountability and Performance Measures
- 29.11: Severability

29.01: Effective Date

760 CMR 29.00, as amended, is effective on November 12, 1999. It supersedes the regulatory text previously promulgated on April 18, 1997, and amended on October 30, 1998.

29.02: Definitions

CAA. A Community Action Agency.

CSBG. The Community Services Block Grant program established by section 671 *et seq.* of the federal Omnibus Budget Reconciliation Act of 1981, as amended (the CSBG Act).

Department. The Massachusetts Department of Housing and Community Development.

Director. The Director of the Department.

Eligible Entity. An entity:

- (a) that is an eligible entity described in section 673(1) (as in effect on the day before the date of enactment of the Coats Human Services Reauthorization Act of 1998) as of the day before such date of enactment or is designated by the process described in section 676A (including an organization serving migrant or seasonal farmworkers that is so described or designated); and
- (b) that has a tripartite board or other mechanism described in section 676B, subsection (a) or (b), as appropriate.

Secretary - The Secretary of the U.S. Department of Health and Human Services (HHS).

The State - The Commonwealth of Massachusetts

29.03: Administration of CSBG

The Department has been designated by the Governor of the Commonwealth of Massachusetts to serve as the lead agency under the CSBG Act. The CSBG Program shall be administered in accordance with 760 CMR 29.00, the CSBG Act and other applicable federal and state laws and with guidelines or information memoranda issued from time to time by the Department. The Department shall offer CAAs and other eligible entities an opportunity to comment on proposed guidelines prior to official issuance when the Department deems such opportunity to comment reasonable and appropriate.

29.04: Purpose and Designation of an Eligible Entity and Areas to be Served

- (1) Purpose - A CAA or other eligible entity shall have the following responsibilities:
  - (a) to fulfill the purposes of the CSBG program within the area which it is designated to serve.

29.05: Corrective Action; Termination and Reduction of Funding

(1) Determination. If the Director of the Department determines, on the basis of a final decision in a review pursuant to § 678B of the CSBG Act and 760 CMR 29.09 that an eligible entity fails to comply with the terms of a Department funding agreement, or the Annual Consolidated CSBG State plan, to provide services under the CSBG Act or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the Department shall:

- (a) inform the entity of the deficiency to be corrected;
- (b) require the entity to correct the deficiency;
- (c) 1. offer training and technical assistance, if appropriate, to help correct the deficiency, and prepare and submit to the Secretary a report describing the training and technical assistance offered; or  
2. if the Department determines that such training and technical assistance are not appropriate, prepare and submit to the Secretary a report stating the reasons for the determination;
- (d) 1. at the discretion of the Department (taking into account the seriousness of the deficiency and the time required to correct the deficiency), allow the entity to develop and implement, within 60 days after being informed of the deficiency, a quality improvement plan to correct such deficiency within a reasonable period of time, as determined by the Director of the Department; and  
2. not later than 30 days after receiving from an eligible entity a proposed quality improvement plan, either approve such proposed plan or specify the reasons why the proposed plan cannot be approved; and
- (e) after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the funding of the eligible entity unless the entity corrects the deficiency.

(2) Review. A determination to terminate the designation or reduce the funding of an eligible entity is reviewable by the Secretary in accordance with the CSBG Act.

(3) Federal Requirements. The procedures set forth in 760 CMR 29.05 are intended to be carried out consistent with the protections and procedures provided in the CSBG Act, as it may be amended, and any applicable federal regulations. In the case of a conflict, the federal requirements shall prevail.

29.06: Requirements for Board of Directors

(1) A CAA or other private, nonprofit eligible entity shall administer the CSBG through a tripartite board as described in Section 676B(a) of the CSBG Act and 760 CMR 29.06. The board shall consist of at least 15 members total. The board shall be selected by the CAA or other eligible entity and composed to assure that:

- (a) Representatives of Low Income Persons. Representatives of low income persons are selected in accordance with democratic procedures adequate to assure that they represent the low income persons in the neighborhood served by the CAA or other eligible entity. Among the selection procedures which may be used, either separately or in combination, are:
  1. Nominations and elections within the neighborhoods;
  2. Selection at a meeting of low income persons such that the date, time, and place of such a meeting have been adequately publicized;
  3. Selection on a small area basis (such as a city block or town) of representatives who in turn select members for the CAA or other eligible entity's board of directors;
  4. The CAA or other eligible entity's board may recognize a group(s) or organization(s) composed primarily of low income persons and representing the interests of the low income population, of which the membership may select one or more representatives to the CAA or other eligible entity's board.

Persons at or below 175% of the poverty line shall be permitted to vote in these selection processes. A CAA or other eligible entity may request a waiver from this eligibility requirement of 175% of the poverty line in order to establish residency or other criteria as a basis for eligibility. The CAA or other eligible entity must submit the request in writing to the Director including specific justification. The Director may grant such a waiver for good cause shown.



29.06: continued

4. No alternate may be counted toward a quorum or cast a vote when the person, for whom he or she is an alternate, is present at a meeting.
5. No alternate may hold office on the board of directors.
- (g) Procedures regarding board meetings, shall include at a minimum:
  1. Quorum. A quorum shall consist of a number of members equal to 50% of the non-vacant seats on the board.
  2. Frequency and Notice of Meetings. The board shall meet on a regular basis. The board shall meet at least six times annually. The meetings shall be scheduled for the convenience of its members and for the general public. The CAA or other eligible entity shall provide notice (in writing) of any meeting and an agenda to all members at least seven days in advance. The CAA or other eligible entity shall provide public notice of its meetings at least five days in advance.
  3. Open Meetings. All meetings of the board shall be open to the public. Executive sessions relating to programs, activities, and other matters funded by CSBG, should be held according to the procedures and for the purposes set forth in the Massachusetts Open Meeting Law (M.G.L. c. 39, § 23B).
  4. Minutes. The board and its committees shall keep written minutes for each meeting. Minutes shall be made available to the public upon request. The board shall make available to the public, upon request, translations of the minutes in the appropriate language, if a significant portion of the low income population does not speak English and speaks such language. Copies of minutes of each meeting of the board shall be submitted to the Department within ten days after the date of the meeting at which they were approved by the board.

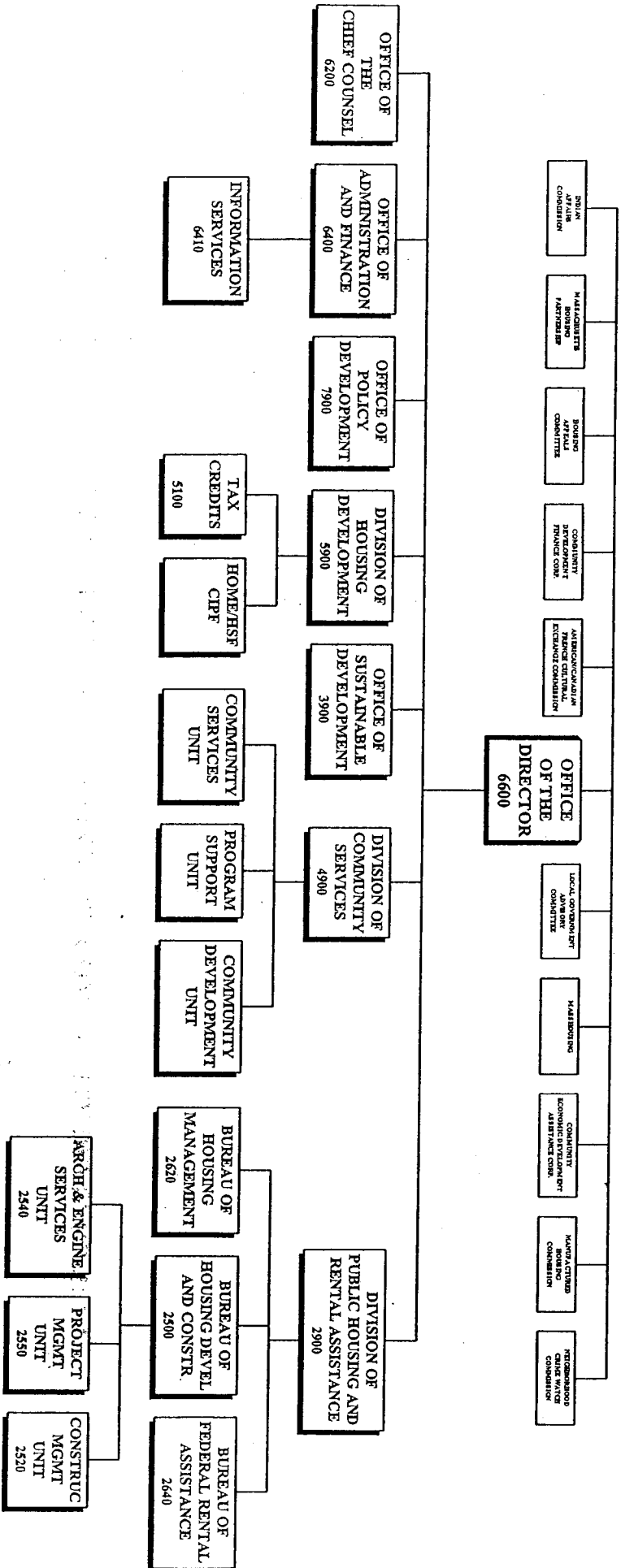
29.07: Community Action Plan, Funding Application, and Financial and Personnel Procedures

- (1) Community Action Plan. As a condition for funding in accordance with the CSBG Act, each CAA or other eligible entity shall develop and submit a Community Action Plan to the Department for review and approval. The Community Action Plan (and any subsequent amendments) shall be approved by the CAA or other eligible entity's board of directors prior to submission to the Department.
- (2) Documents and Funding Application.
  - (a) The Department shall annually notify the CAA or other eligible entity of the amount of funds to be received in accordance with the Annual Consolidated CSBG State Plan, and of any special conditions for funding.
  - (b) Not later than 60 days before the beginning of the CSBG program year, the CAA or other eligible entity shall submit a funding application and any other necessary documents in conformance with all requirements of the Department. The application shall include, in a form prescribed by the Department, but shall not be limited to:
    1. A workplan with administration and program objectives and activities for the CAA or other eligible entity to accomplish during its CSBG program year. The plan shall describe in relevant detail each project to be funded; and
    2. A CSBG budget.
- (3) Financial Procedures. Each CAA or other eligible entity shall maintain written financial procedures which conform to applicable federal and state requirements. These procedures (and any amendments thereto) shall be approved by the CAA or other eligible entity's board of directors and a copy of same shall be submitted to the Department. These procedures shall be reviewed and amended by the CAA or other eligible entity as necessary at least once every two years.
- (4) Personnel Procedures. The CAA or other eligible entity's Personnel Policy shall include, but not be limited to, procedures for hiring, conducting an annual evaluation of, and the suspension and termination of the executive director/CEO.

# **Department of Housing and Community Development**

## **Organizational Structure**

# MASSACHUSETTS DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



Revised 7-10-03

**Community Action Agency**

**Massachusetts Directory**

**Community Services Unit**  
**Community Services Block Grant (CSBG) Grantees**

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<b>Agency:</b>	<b>Action for Boston Community Development, Inc. (ABCD)</b>
<b>Address:</b>	178 Tremont Street; Boston, MA 02111
<b>Phone, Fax:</b>	617-357-6000, x201; 617-357-1813
<b>Website:</b>	<b>www.bostonabcd.org</b>
<b>E-Mail:</b>	<b>coard@bostonabcd.org</b>
<b>Executive Director:</b>	Robert M. Coard (President & CEO)
<b>Board President:</b>	Thelma C. Burns
<b>Designated Service Area:</b>	Boston, Brookline, and Newton

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<b>Agency:</b>	<b>Action, Inc. (Action)</b>
<b>Address:</b>	24 Elm Street; Gloucester, MA 01930
<b>Phone, Fax:</b>	978-283-7874; 978-283-0523
<b>Website:</b>	<b>www.actioninc.org</b>
<b>E-Mail:</b>	<b>WCR@ActionInc.org</b>
<b>Executive Director:</b>	William Rochford
<b>Board President:</b>	Gretchen Wood
<b>Designated Service Area:</b>	Essex, Gloucester, Ipswich, Manchester-by-the-Sea, and Rockport

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<b>Agency:</b>	<b>Berkshire Community Action Council, Inc. (BCAC)</b>
<b>Address:</b>	1531 East Street; Pittsfield, MA 01201
<b>Phone, Fax:</b>	413-445-4503; 413-447-7871
<b>Website:</b>	
<b>E-Mail:</b>	<b>bgasdpa@berkshire.net</b>
<b>Executive Director:</b>	Donald P. Atwater
<b>Board President:</b>	Jodie Rathbun-Briggs
<b>Designated Service Area:</b>	Adams, Alford, Becket, Cheshire, Clarksburg, Dalton, Egremont, Florida, Great Barrington, Hancock, Hinsdale, Lanesborough, Lee, Lenox, Monterey, Mount Washington, New Ashford, New Marlborough, North Adams, Otis, Peru, Pittsfield, Richmond, Sandisfield, Savoy, Sheffield, Stockbridge, Tyringham, Washington, West Stockbridge, Williamstown, and Windsor

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<b>Agency:</b>	<b>Cambridge Economic Opportunity Committee, Inc. (CEOC)</b>
<b>Address:</b>	11 Inman Street; Cambridge, MA 02139
<b>Phone, Fax:</b>	617-868-2900; 617-868-2395
<b>Website:</b>	
<b>E-Mail:</b>	<b>ederosa@ceoccambridge.org</b>
<b>Executive Director:</b>	Elaine DeRosa
<b>Board President:</b>	Robin Harris
<b>Designated Service Area:</b>	Cambridge

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<b>Agency:</b>	<b>Citizens for Citizens, Inc. (CFC)</b>
<b>Address:</b>	264 Griffin Street; Fall River, MA 02724
<b>Phone, Fax:</b>	508-679-0041; 508-324-7503
<b>Website:</b>	<b>www.cfcinc.org</b>
<b>E-Mail:</b>	<b>Msulli5247@Aol.Com</b>
<b>Executive Director:</b>	Mark A. Sullivan, Jr.
<b>Board President:</b>	James Dolin
<b>Designated Service Area:</b>	Fall River, Freetown, Somerset, Swansea, Taunton, and Westport

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**Agency:** **Community Action Agency of Somerville, Inc. (CAAS)**  
**Address:** 66-70 Union Square, #104; Somerville, MA 02143  
**Phone, Fax:** 617-623-7370; 617-628-2512  
**Website:** **www.townonline.koz.com/visit/CAAS**  
**E-Mail:** **Jhamilton@CAASomerville.org**  
**Executive Director:** Jack Hamilton  
**Board President:** Mary Louise Daly  
**Designated Service Area:** Somerville

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**Agency:** **Community Action Committee of Cape Cod & Islands, Inc. (CACCI)**  
**Address:** 115 Enterprise Road; Hyannis, MA 02601  
**Phone, Fax:** 508-771-1727; 508-775-7488  
**Website:**  
**E-Mail:** **CACCI@Cape.com**  
**Executive Director:** Cheryl Bartlett  
**Board President:** Royden Richardson  
**Designated Service Area:** Aquinnah, Barnstable, Bourne, Brewster, Chatham, Chilmark, Dennis, Eastham, Edgartown, Falmouth, Gosnold, Harwich, Mashpee, Nantucket, Oak Bluffs, Orleans, Provincetown, Sandwich, Tisbury, Truro, Vineyard Haven, Wareham, Wellfleet, West Tisbury, and Yarmouth

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**Agency:** **Community Action, Inc. (CAI)**  
**Address:** 25 Locust Street, 2nd Floor; Haverhill, MA 01832  
**Phone, Fax:** 978-373-1971; 978-373-8966  
**Website:**  
**E-Mail:** **jcuneo@netway.com**  
**Executive Director:** John Cuneo  
**Board President:** William Brainard  
**Designated Service Area:** Amesbury, Groveland, Haverhill, Merrimac, and Newburyport

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**Agency:** **Community Action Programs Inter-City, Inc. (CAPIC)**  
**Address:** 100 Everett Avenue, #14; Chelsea, MA 02150  
**Phone, Fax:** 617-884-6130; 617-889-8110  
**Website:** **www.capicinc.org**  
**E-Mail:** **rsrepucci@msn.com**  
**Executive Director:** Robert S. Repucci  
**Board President:** Arthur Angelo  
**Designated Service Area:** Chelsea, Revere, and Winthrop

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**Agency:** **Community Teamwork, Inc. (CTI)**  
**Address:** 167 Dutton Street; Lowell, MA 01852  
**Phone, Fax:** 978-459-0551; 978-453-9128  
**Website:** **www.comteam.org**  
**E-Mail:** **Kfrederick@comteam.org**  
**Executive Director:** Karen Frederick  
**Board President:** William J. Blair  
**Designated Service Area:** Billerica, Chelmsford, Dracut, Dunstable, Lowell, Tewksbury, Tyngsborough, and Westford

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**Agency:** Franklin Community Action Corporation (FCAC)  
**Address:** 393 Main Street; Greenfield, MA 01301  
**Phone, Fax:** 413-774-2318; 413-773-3834  
**Website:** [www.fcac.net](http://www.fcac.net)  
**E-Mail:** [info@fcac.net](mailto:info@fcac.net)  
**Executive Director:** Jane Sanders  
**Board President:** Jerri Higgins  
**Designated Service Area:** Ashfield, Bernardston, Buckland, Charlemont, Colrain, Conway, Deerfield, Erving, Gill, Greenfield, Hawley, Heath, Levrett, Leyden, Monroe, Montague, New Salem, Northfield, Orange, Rowe, Shelburne, Shutesbury, Sunderland, Warwick, Wendell, and Whately

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**Agency:** Greater Lawrence Community Action Council, Inc. (GLCAC)  
**Address:** 305 Essex Street; Lawrence, MA 01840  
**Phone, Fax:** 978-681-4900; 978-681-4949  
**Website:** [www.glcac.org](http://www.glcac.org)  
**E-Mail:** [plaverriere@glcac.org](mailto:plaverriere@glcac.org)  
**Executive Director:** Philip F. Laverriere, Sr.  
**Board President:** Jesse D. Ramirez  
**Designated Service Area:** Andover, Lawrence, Methuen, and North Andover

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**Agency:** Hampshire Community Action Commission (HCAC)  
**Address:** 557 Easthampton Road; Northampton, MA 01060  
**Phone, Fax:** 413-582-4200; 413-582-4202  
**Website:** [www.hcac.org](http://www.hcac.org)  
**E-Mail:** [asax@hcac.org](mailto:asax@hcac.org)  
**Executive Director:** Alan C. Sax  
**Board President:** Joyce Onafowokan  
**Designated Service Area:** Agawam, Amherst, Belchertown, Blandford, Brimfield, Chester, Chesterfield, Cummington, Easthampton, East Longmeadow, Goshen, Granby, Granville, Hadley, Hampden, Hatfield, Huntington, Longmeadow, Ludlow, Middlefield, Monson, Montgomery, Northampton, Palmer, Pelham, Plainfield, Sandisfield, South Hadley, Southampton, Southwick, Tolland, Wales, Ware, Warren, Westhampton, West Springfield, Westfield, Wilbraham, Williamsburg, and Worthington.

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**Agency:** Lynn Economic Opportunity, Inc. (LEO)  
**Address:** 156 Broad Street; Lynn, MA 01901  
**Phone, Fax:** 781-581-7220; 781-581-5320  
**Website:**  
**E-Mail:** [Jackmog@leoinc.org](mailto:Jackmog@leoinc.org)  
**Executive Director:** John Moglelnicki  
**Board President:** Laura Gallant  
**Designated Service Area:** Lynn

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**Agency:** **Montachusett Opportunity Council, Inc. (MOC)**  
**Address:** 133 Prichard Street; Fitchburg, MA 01420  
**Phone, Fax:** 978-342-7013; 978-345-8626  
**Website:**  
**E-Mail:** **kmcdermott@mocinc.org**  
**Executive Director:** Ms. Kathleen J. McDermott  
**Board President:** James Lanciani, Jr.  
**Designated Service Area:** Ashburnham, Athol, Berlin, Bolton, Clinton, Fitchburg, Gardner, Lancaster, Leominster, Phillipston, Royalston, Sterling, Templeton, Westminster, Winchendon

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**Agency:** **North Shore Community Action Programs, Inc. (NSCAP)**  
**Address:** 98 Main Street; Peabody, MA 01960  
**Phone, Fax:** 978-531-0767; 978-531-1012  
**Website:**  
**E-Mail:** **ehogan@nscap.org**  
**Executive Director:** Elizabeth Hogan  
**Board President:** Steve Wasserman  
**Designated Service Area:** Beverly, Danvers, Peabody, and Salem

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**Agency:** **People Acting in Community Endeavors, Inc. (PACE)**  
**Address:** P.O. Box 5626 (166 William Street); New Bedford, MA 02742  
**Phone, Fax:** 508-999-9920; 508-999-3728  
**Website:** **www.paceinfo.org**  
**E-Mail:** **pacemorell@aol.com**  
**Executive Director:** Bruce Morell  
**Board President:** John Moniz  
**Designated Service Area:** New Bedford

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**Agency:** **Quincy Community Action Programs, Inc. (QCAP)**  
**Address:** 1509 Hancock Street; Quincy, MA 02169  
**Phone, Fax:** 617-479-8181; 617-479-7228  
**Website:**  
**E-Mail:** **bas@qcap.org**  
**Executive Director:** Beth Ann Strollo  
**Board President:** Sheldon W. Bennett  
**Designated Service Area:** Braintree, Hull, Milton, Quincy, and Weymouth

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**Agency:** **Self Help, Inc. (SHI)**  
**Address:** 780 West Main Street; Avon, MA 02322  
**Phone, Fax:** 508-588-0447; 508-588-1266  
**Website:** **www.selfhelpinc.org**  
**E-Mail:** **jonrc@selfhelpinc.org**  
**Executive Director:** Jonathon Carlson  
**Board President:** James Dinsel  
**Designated Service Area:** Abington, Attleboro, Avon, Bridgewater, Brockton, Canton, East Bridgewater, Easton, Hanson, Holbrook, Mansfield, North Attleboro, Norton, Plainville, Randolph, Rockland, Sharon, Stoughton, West Bridgewater, and Whitman

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**Agency:** **South Middlesex Opportunity Council, Inc. (SMOC)**  
**Address:** 300 Howard Street; Framingham, MA 01701  
**Phone, Fax:** 508-620-2300; 508-620-2310  
**Website:** [www.smoc.org](http://www.smoc.org)  
**E-Mail:** [jimc@smoc.org](mailto:jimc@smoc.org)  
**Executive Director:** James Cuddy  
**Board President:** Bruce Hulme  
**Designated Service Area:** Ashland, Bellingham, Framingham, Holliston, Hopkinton, Marlborough, Natick, Southborough, and Wayland

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**Agency:** **South Shore Community Action Council, Inc. (SSCAC)**  
**Address:** 265 South Meadow Road; Plymouth, MA 02360  
**Phone, Fax:** 508-747-7575; 508-747-1250  
**Website:**  
**E-Mail:** [padaly@ssac.org](mailto:padaly@ssac.org)  
**Executive Director:** Ms. Patricia Daly  
**Board President:** Sue Nagl  
**Designated Service Area:** Carver, Duxbury, Hanover, Hull, Kingston, Marshfield, Norwell, Pembroke, Plymouth, Plympton, and Scituate

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**Agency:** **Springfield Partners for Community Action, Inc. (SPCA)**  
**Address:** 619 State Street; Springfield, MA 01109  
**Phone, Fax:** 413-263-6500; 413-263-6511  
**Website:**  
**E-Mail:** [pbailey@springfieldpartnersinc.com](mailto:pbailey@springfieldpartnersinc.com)  
**Executive Director:** Mr. Paul Bailey  
**Board President:** Mr. Ronald Paine  
**Designated Service Area:** Springfield

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**Agency:** **Tri-City Community Action Program, Inc. (Tri-CAP)**  
**Address:** 110 Pleasant Street, 3rd Floor; Malden, MA 02148  
**Phone, Fax:** 781-322-4125; 781-324-7717  
**Website:** [www.tri-cap.org](http://www.tri-cap.org)  
**E-Mail:** [Pbron@tri-cap.org](mailto:Pbron@tri-cap.org)  
**Executive Director:** Philip Bronder-Giroux  
**Board President:** Barry Ingber  
**Designated Service Area:** Everett, Malden, and Medford

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**Agency:** **Valley Opportunity Council, Inc. (VOC)**  
**Address:** 300 High Street; Holyoke, MA 01040  
**Phone, Fax:** 413-552-1554; 413-552-1558  
**Website:** [http://valley\\_opportunity.tripod.com](http://valley_opportunity.tripod.com)  
**E-Mail:** [khamel@valleyopp.com](mailto:khamel@valleyopp.com)  
**Executive Director:** Mr. Kevin S. Hamel  
**Board President:** Mr. Willie Spradley  
**Designated Service Area:** Chicopee, Holyoke, Agawam, Blandford, Brimfield, Chester, East Longmeadow, Granville, Hampden, Holland, Longmeadow, Ludlow, Monson, Montgomery, Palmer, Russell, Southwick, Tolland, Wales, West Springfield, Westfield, Wilbraham

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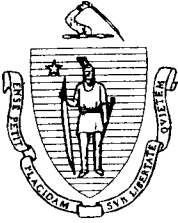
<b>Agency:</b>	<b>Worcester Community Action Council, Inc. (WCAC)</b>
<b>Address:</b>	484 Main Street, 2nd Floor; Worcester, MA 01608
<b>Phone, Fax:</b>	508-754-1176; 508-754-0203
<b>Website:</b>	<b>www.wcac.net</b>
<b>E-Mail:</b>	<b>plewis@wcac.net</b>
<b>Executive Director:</b>	Patricia Lewis
<b>Board President:</b>	Sara Glenn
<b>Designated Service Area:</b>	Worcester, Auburn, Boylston, Brookfield, Charlton, Douglas, Dudley, East Brookfield, Hardwick, Holden, Leicester, Millbury, New Braintree, North Brookfield, Oakham, Oxford, Paxton, Rutland, Shrewsbury, Southbridge, Spencer, Sturbridge, Sutton, Warren, Webster, West Boylston, West Brookfield, Westborough

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**Notice of Fiscal Year 2005**

**Community Services Block Grant**

**Public Hearing**



Commonwealth of Massachusetts  
**DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT**  
Mitt Romney, Governor ♦ Kerry Healey, Lt. Governor ♦ Jane Wallis Gumble, Director

**Notice of Public Hearing**

**Community Services Block Grant (CSBG)/  
Community Food and Nutrition Program (CFNP)  
Consolidated State Plan and Application**

**And**

**Low Income Home Energy Assistance Program (LIHEAP)  
State Plan**

A public hearing on the draft FY 2005 - 2006 Community Services Block Grant (CSBG)/Community Food and Nutrition Program (CFNP) Consolidated State Plan and Application and the FY 2005 Low Income Home Energy Assistance Program State Plan will be held at 10:00 AM, on Monday, August 16, 2004. The hearing will take place at the Department of Housing and Community Development, Conference Room A, 4<sup>th</sup> Floor, 100 Cambridge Street, Boston, MA 02114.

Copies of the draft state plans will be posted to the DCS/DHCD web site ([www.mass.gov/dhcd](http://www.mass.gov/dhcd)). If you would like a hard copy of either of the draft state plans, please call Debra Michaud, Administrative Assistant, Division of Community Services, at 617-573-1405, or e-mail at [Debra.Michaud@state.ma.us](mailto:Debra.Michaud@state.ma.us).

Written comments on the state plans on or before the hearing date may be sent to: Division of Community Services, Department of Housing and Community Development, 100 Cambridge Street, 3<sup>rd</sup> Floor, Boston, MA 02114.

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*The Commonwealth of Massachusetts*  
*Joint Legislative Committee*  
*on Federal Financial Assistance*

HON. SHIRLEY OWENS-HICKS  
HOUSE CHAIRWOMAN  
6TH SUFFOLK DISTRICT  
ROOM 156  
TEL. (617) 722-2256

HON. JOHN A. HART, JR.  
SENATE CHAIRMAN  
1ST SUFFOLK DISTRICT  
ROOM 309  
TEL. (617) 722-1150

JAN 22 2003

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January 16, 2003

Ms. Jane W. Gumble  
Department of Housing and Community Development  
One Congress Street  
Boston, MA 02114-2010

**RE: FY 2003-2004 Community Services Block Grant and Community Food  
and Nutrition Consolidated State Plan  
(Received by FFAC on September 10, 2002)**

Dear Director Gumble:

Please be advised that the Chairpersons of the Joint Legislative Committee on Federal Financial Assistance will not hold the Public Hearing relative to your FFY 2003 funding request at this time. We would like to take this opportunity to encourage your applying for these much needed federal funds.

We respectfully request your continued compliance with previous Committee requirements regarding the timely submission of certain forms and information, such as the AF-G1 forms, a breakdown of cities and towns receiving federal dollars and the federal contact persons, as well as interim and final reports.

Please be advised that the Committee reserves the right to hold a Public Hearing in the future. Thank you for your continued cooperation regarding the administration of the above named grant.

Sincerely,

JOHN A. HART, JR.  
Senate Chairman

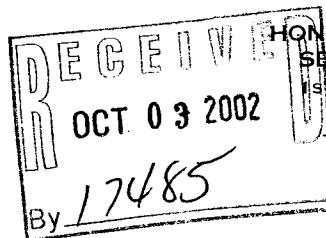
SHIRLEY OWENS-HICKS  
House Chairwoman

cc: Senator Therese Murray, Chairwoman  
Representative John H. Rogers, Chairman  
Mr. Stephen Barnard, Acting Budget Director  
Mr. Martin Benison, Comptroller



*The Commonwealth of Massachusetts*  
*Joint Legislative Committee*  
*on Federal Financial Assistance*

HON. SHIRLEY OWENS-HICKS  
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HON. JOHN A. HART, JR.  
SENATE CHAIRMAN  
1ST SUFFOLK DISTRICT  
ROOM 309  
TEL. (617) 722-1150

September 19, 2002

Ms. Jane W. Gumble  
Director  
Department of Housing and Community Development  
One Congress Street  
Boston, MA 02114-2010

**RE: FY 2003-2004 Community Services Block Grant and Community Food  
and Nutrition Consolidated State Plan  
(Received on September 10, 2002 by FFAC)**

Dear Ms. Gumble:

In accordance with Chapter 29, Section 6B of the Massachusetts General Laws, the Joint Committee on Federal Financial Assistance is in receipt of the above named grant application.

We would like to encourage you to proceed with implementing the formation of this program, while reminding you that this Committee will conduct a public hearing relative to the above named program.

Although we will not impede your ability to set up an appropriation account number, no expenditures may be made until you receive an approval letter from our office after the public has had an opportunity to comment on the State's plan.

You will receive information regarding the date, time and location of the hearing in the very near future. Please make every effort to attend.

Sincerely,

JOHN A. HART, JR.  
Senate Chairman

SHIRLEY OWENS-HICKS  
House Chairwoman

Cc: Senator Mark C. Montigny  
Representative John H. Rogers  
Ms. Ann Reale Collins, Budget Director  
Ms. Kathy Still, Manager, Comptroller  
Mr. Martin Benison, Comptroller